

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 07th April, 2021.

A meeting of the Internal Quality Assurance Cell (IQAC) was held on **Wednesday, 07th April, 2021 at 4:00 pm in the VSP mandal's meeting hall.**

Following members were present for the meeting:

1. Dr. S. S. Bobdey	President, VSP Mandal, Khamgaon
2. Dr. P. N. Bobdey	Secretary, VSP Mandal, Khamgaon:
3. Dr. D. S. Talwankar	Principal
4. Dr. H. S. Chandak	Coordinator, IQAC
5. Dr. P. V. Ubale	Member
6. Dr. P. E. Ajmire	Member
7. Dr S. T Warade	Member
8. Mrs. S. G Waychal	Member
9. Dr M S Gaikwad	Member
10. Mr R M Chavan	Member
11. Mr S V Jadhao	Librarian
12. Mr Umesh Agrawal	Member (Society)
13. Mr Devendra Bhattad	Member (Society)

Shri A. P. Jhunjhunwala, Dr. P P Thakur and Ku Kanchan Chim could not attend the meeting. They were granted leave of absence. For maintaining social distancing, meeting venue was shifted from IQAC office to VSP mandal's meeting hall. Dr. S. S. Bobdey presided over the meeting. Following business was transacted in the meeting:

1. Confirmation of the minutes of the previous meeting:

Dr. H. S. Chandak read the minutes of the previous meeting and they were confirmed unanimously.

2. To take a note on action taken report of previous meeting:

The action taken report of the previous meeting was reviewed and discussed.

3. To take review of data submitted for participation in ARIIA and prepare action plan for next year:

The data submitted for participation in Atal Ranking of Institutions on Innovation Achievements (ARIIA-2021) was presented by Mr R M Chavan. Chairman appreciated the efforts by Mr R M Chavan for taking this initiative. It was decided to plan and conduct activities for the next year.

4. To take review on work done for AQAR 2019-20

Draft of AQAR 2019-20 was presented before the house. Dr Chandak briefed the house about Part A and following criterion in-charge presented the progress of respective criteria.

- Criterion 1: Dr P V Ubale
- Criterion 2: Dr P E Ajmire and Dr S T Warade
- Criterion 3: Mr R M Chavan
- Criterion 4: Shri S V Jadhao
- Criterion 5: Dr M S Gaikwad
- Criterion 6: Dr H S Chandak on behalf of Dr P P Thakur
- Criterion 7: Mrs S G Waychal

During the discourse, discussion held on strengthening data collection and retrieval system. Possibility to introduce app or software based data collection system to be explored by all the members. Mr Umeshji Agrawal suggested to maintain a log book of activities. Chairman

Dr S S Bobdey also instructed the Principal to take necessary measures against those who are not submitting required data even after perusal.

It was decided to Start upload of AQAR on the NAAC portal at the earliest.

5. To prepare plan of action for the session 2020-21:

Significant points to be kept in Plan of action for the session 2020-21 were put forward by Dr H S Chandak. All the members added valuable inputs to be added in the action plan.

6. To form a task force for designing policy for promotion of teaching and non-teaching staff:

Principal D S Talwankar suggested that whole IQAC should work for framing policy for promotion. Chairman suggested that a task force of 4-5 members to be formed and the same was supported by Secretary P N Bobdey and other members. After due discussion it was decided that following members will be a part of task force for preparing draft of the policy document.

- Dr D S Talwankar,
- Dr P N Bobdey
- Dr H S Chandak
- Dr P E Ajmiri
- Dr P P Thakur

7. Any other matter with the permission of the chair:

As no other matter came up, the meeting concluded with the vote of thanks by the Coordinator, Dr H S Chandak

Chandak

(Dr H S Chandak)
Coordinator, IQAC
Co-ordinator IQAC

G. S. Sci. Arts & Commerce
College, Khamgaon-444303.

Talwankar

(Dr D S Talwankar)
Principal

Principal

G. S. Sci., Arts & Commerce
College, Khamgaon - 444303.

Action Taken Report:

S No	Decision taken	Action Taken
1.	Preparation of Draft AQAR	Draft AQAR has been prepared is uploaded on NAAC portal. Final submission will be done after its approval from CDC/ GB.
2.	Task force for designing policy for promotion of teaching and non-teaching staff	A task force for preparing policy has been formed. The work is in progress

Chandak

(Dr H S Chandak)
Coordinator, IQAC
Co-ordinator IQAC

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Talwankar

(Dr D S Talwankar)
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